# Plixer

# Personal Data Access, Rectification and Erasure Request Form

Please fill out this form if you wish to exercise your right to access, rectify, delete, or object to further processing of the Personal Data that we may have about you.

If you do not wish to complete this form, you may also submit a written request with the required information proof to:

Plixer LLC ATTN: Data Protection Officer 68 Main St #4 Kennebunk, ME USA 04043

Otherwise, complete the form below, provide the required proof, and submit the information to privacy@plixer.com.

| First Name           |  |
|----------------------|--|
| Last Name            |  |
| Email Address        |  |
| Phone Number         |  |
| Country of Residence |  |
|                      |  |
| Address of Residence |  |
|                      |  |
|                      |  |
|                      |  |

# Proof of Identity

### Photo ID

For us to verify your identity, please include a scan of a current photo ID (For example: driving license, national identity card, or passport).

### **Proof of Address**

For us to verify your address, please provide a photo or scan of a current document containing proof of address (For example: driving license or recent utility bill).

# **Request Type**

Please select one from the list below that relates to your request:

- \_\_\_\_ Data Access Request
- \_\_\_\_ Data Rectification Request
- \_\_\_\_\_ Data Erasure Request
- \_\_\_\_\_ Consent Withdrawal or Object to Processing
- \_\_\_\_\_ Other (Please describe your request)

Please specify the information and the processing activity to which your request relates. The more details you provide, the better we will be able to answer your request.

# About your Personal Information

The information you provide here will be processed solely for the purpose of verifying your identity and residency, identifying the information you're requesting, and answering your request. Your personal information will be accessed by our Data Protection Committee only. Your proof of ID and residency will be deleted once your request has been answered.

## How we will process your request

We will answer your request or request additional information from you **within 30 days**. We may extend this process for up to two months, in which case we will notify you of the extension within a month.

The processing of this request is free of charge, but we reserve the right, as allowed under GDPR Article 12 (5), to charge an administrative fee under certain circumstances.

Please note that we may refuse to act, as allowed under GDPR Article 12 (2) and 12 (5), on requests that are insufficiently substantiated, unfounded, or excessive.

# For Additional Information

For more information about Plixer's practices regarding your Personal Data, visit <u>https://www.plixer.com/privacy/.</u>